



**International Brotherhood of Electrical Workers
Local 1615**

GRIEVANCE FORM AND RECORD OF PROCEEDINGS

Company: _____

Date: _____

Grievor: _____

Grievance No.: _____

STEP 1

State Grievance: _____

Settlement Requested: _____

Signed: _____
(Aggrieved Employee)

Signed: _____
(Union Representative)

Company's Response: _____

Signed: _____
(Company Representative) (Date)

Is Decision Satisfactory: YES NO

Has Case Been Appealed: YES NO

Signed: _____
(Union Representative)

Date: _____

STEP 2

Union's Reply: _____

Signed: _____
(Union Representative) (Date)

Company's Reply: _____

Signed: _____
(Company Representative) (Date)

Is Decision Satisfactory: YES NO

Has Case Been Appealed: YES NO

Signed: _____
(Union Representative)

Date: _____

STEP 3

Matter Referred to Arbitration: YES NO Signed: _____
(Business Manager) (Date)

Arbitrator Name: _____

Date of Arbitration Hearing: _____